

15 February 1984

MEMORANDUM FOR: Executive Officer
Office of Training and Education

FROM:
Chief, Executive Development Staff

SUBJECT: President's Private Sector Survey
on Cost Control

1. There is little from the Grace Commission's Report on Executive Seminar Operations (Section II, D. PER 15) which has direct application to executive training in the CIA. The commission recommended possible savings through relocation and greater course loads at the Office of Personnel Management (OPM) sponsored executive seminars at Kings Point, Oak Ridge, and Denver.

2. I am struck by the failure of the Commission to consider several factors relevant to executive training: 1) The size of the population to be trained is not all GS-13s to GS-15s, but those who will soon enter the Senior Executive Service (SES); 2) the three centers are currently co-located with other government facilities--to move them might be very expensive; 3) the ratio of instructor to course offerings is quite high by OTE standards.

3. I would not welcome an effort to evaluate our programs using the Grace Commission's standards. There is too much emphasis on production-line like courses. This emphasis on quantity over quality leads to a rapid loss of interest in the course offerings. OPM has survived mainly because these programs are prerequisites for SES rank.